



Policy No. 418

Council Member Supports

Adopted May 23, 2003

Background

It is the goal of the DDC that all members fully and actively participate in all Council meetings and policy setting decisions.

Members of the Council may, at different times, need various supports to fully participate.

The Council, under the direction of the Membership Committee, will ensure that supports are individually planned and delivered in a way that responds to the needs of the individual member.

Policy

A Council staff member will be designated as the Member Support Coordinator and serve as a single point of contact.

The Member Support Coordinator will be responsible to:

- Meet individually and confidentially with all members of the Council to learn about the supports the member needs to prepare to participate in Council meetings and Council supported activities;
- Determine, with the member, how the support will be provided;
- Be available to the membership as the single point of contact to ensure supports in the case of an emergency;
- Maintain a list of direct support professionals available to provide supports needed by members;
- Assure that materials, communications, and other things produced by the Council/staff meet the needs of individual Council members;

- Work with Membership Committee, mentors, and other staff members to ensure that all members actively and fully prepare to participate in meetings of the Council, its Committees and workgroups; and
- Assist members with support while attending Council supported activities.

The Council, through the Member Support Coordinator, will sub-contract with direct support professionals of the Member's choosing, or an organization of support professionals, to provide support needed by members.

The Council will not pay for services afforded to the member through another state, local, federal, or private funding source.

As used above, “support” includes, but is not limited to, personal support activities, note taking, travel assistance, family supports and child care and includes planning for the services, putting them in place, evaluating how they work.

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